

## **Adoption Center - Dog Care Specialist**

Are you a dedicated dog-lover who gets excited about socializing with dogs and doesn't mind scooping poop? Would you love an opportunity to help animals find their forever home (and help humans find their perfect four-legged companion)?! If so, we have just the right volunteer role for you! We are looking to add dedicated dog care specialists to our volunteer family!

**Objective:** Create amazing adoption experiences for both the animals and the humans at HEA. Provide care and love to the animals who are searching for their forever homes, and provide excellent customer service to adopters who are looking for a companion.

### **This volunteer will:**

- Clean the dog kennels and meet & greet spaces prior to opening for appointments
- Feed, bathe (on occasion), and care for the dogs and puppies
- Introduce animal(s) to their potential adopters during meet & greet appointments
- Answer guest questions about the animal(s) and the organization
- Follow all handling and safety procedures to keep the animals, volunteers, and guests safe
- Follow all closing procedures at the end of each volunteer shift

### **This person:**

- Loves dogs and has a strong desire to give back
- Is able to repeatedly bend and lift >20 lbs
- Doesn't mind cleaning up puppy messes
- Enjoys working with people, communicates well, and has a positive attitude!

**Reports to:** HEA's Relationship Manager

**Commitment:** This role is vital to the day-to-day operations of our program, so we are looking for a volunteer who can commit to a minimum of 6 hours per month, and can commit to a regular schedule (i.e. can work the same monthly, bi-weekly, or weekly shift) for at least 6 months. Here are the regular shifts we are looking to fill:

- More shift openings coming soon!

If you are interested in filling this role, please [complete our volunteer application](#) and indicate which shift(s) you are interested in filling.