

## Adoption Center - Cat Care Specialist

Are you a dedicated cat-lover who gets excited about socializing with cats and doesn't mind some poop-scooping? Would you love an opportunity to help animals find their forever home (and help humans find their perfect four-legged companion)?! If so, we have just the right volunteer role for you! We are looking to add dedicated cat care specialists to our volunteer family!

**Mission Impact:** Create amazing adoption experiences for both the animals and the humans at HEA. Provide care and love to the animals who are searching for their forever homes, and provide excellent customer service to adopters who are looking for a companion.

### This volunteer will:

- Clean cat rooms, cat condos, and meet & greet spaces prior to opening for appointments
- Feed and care for the cats and kittens
- Introduce animal(s) to their potential adopters during meet & greet appointments
- Answer guest questions about the animal(s) and the organization
- Follow all handling and safety procedures to keep the animals, volunteers, and guests safe
- Follow all closing procedures at the end of each volunteer shift.

### This person:

- Loves cats and has a strong desire to give back
- Is able to repeatedly bend and lift >20 lbs
- Doesn't mind cleaning up animal messes
- Enjoys working with people, communicates well, and has a positive attitude!

**Reports to:** HEA's Relationship Manager

**Commitment:** This role is vital to the day-to-day operations of our program, so we are looking for a volunteer who can commit to a minimum of 6 hours per month, and can commit to a regular schedule (i.e. can work the same monthly, bi-weekly, or weekly shift) for at least 6 months. Here are the regular shifts we are looking to fill:

- The 1st Sunday every month (10am-1pm)
- The 2nd Saturday every month (10am-1pm)
- The 3rd Sunday every month (10am-1pm)
- During months with 5 weekends (May, July, October 2021):
  - 5th Saturdays (10am-1pm)
  - 5th Sundays (10am-1pm)

If you are interested in filling this role, please [complete our volunteer application](#) and indicate which shift(s) you are interested in filling.